

**STATE ENHANCED 9-1-1
ADVISORY COMMITTEE
MEETING MINUTES
NOVEMBER 21, 2002**

Members Present:

Chair, Chris Fischer, *Association of Public-Safety Communications Officials (APCO)*
Mike Akin, *Association of Washington Cities - West*
Dan Aycock, *Member at Large*
Rebecca Beaton, *Washington Utilities and Transportation Commission (WUTC)*
Dave Cowardin, *Washington State Association of Fire Chiefs*
Jack Cvitanovic, *Department of Health*
Marlys Davis, *King County*
Bill Graedel, *Washington State Association of Counties - East*
Jon Kaino, *Washington State Association of Counties - West*
Marty Knorr, *Washington State Patrol*
Jeanne Massingham, *Washington State Emergency Management Association (WSEMA)*
Lynn Mell, *T-Mobile USA*
Jim Quackenbush, *National Emergency Number Association (NENA)*
Markus Volke, *Qwest*
Marj Williams, *Large Urban Counties – West*
Naomi Wu, *Small Rural Counties - West*

Alternate Members Present:

Dennis English, *Washington Association of Sheriffs and Police Chiefs*
Mike Fagan, *Washington Independent Telephone Association (WITA)*
Diane Harrington, *Verizon*
Steve Reinke, *Small Rural Counties - East*
Wayne Wantland, *Large Urban Counties - East*
Patti VonBargen, *Association of Washington Cities – East*

Guests Present:

Barb Young (*Sprint*), Deanna Wells (*Cowlitz*), Cory Ahrens (*WSCJTC*), Richard Foster (*Clark*), Pam Boad (*Mason*), Dac Jamison (*Whatcom*), Richard Kirton (*Kitsap*), Ben Keller (*Garfield*), Sophia Byrd.

County Coordinators Present:

Kellie Ottmar (*Adams*), Eileen Ervin (*Chelan*), **Naomi Wu** (*Clallam*), Tom Griffith (*Clark*), Roger Trump (*Columbia*), Cindy Barnd (*Cowlitz*), **Dennis English** (*Douglas*), Virginia Boyd (*Garfield*), Mary Allen (*Grant*), Peggy Fouts (*Grays Harbor*), Tom Shaughnessy (*Island*), Tracy Stringer (*Jefferson*), **Marlys Davis** (*King*), **Steve Reinke** (*Kittitas*), **Mike Akin** (*Mason*), Connie Humphrey (*Okanogan*), Stephanie Fritts (*Pacific*), Deb Welsh (*Skagit*), **Marj Williams** (*Snohomish*), Debby McCanna (*Stevens*), **Jim Quackenbush**

(Thurston), Dan Bardsley (Wahkiakum), Sandra Saffell (Walla Walla), Rick Sucee (Whatcom), **Patti VonBargen** (Whitman), and **Wayne Wantland** (Yakima).

State Office Staff Present:

Bob Oenning, Kurt Hardin, Lorri Hergert, Dave Griffith and Teresa Lewis.

Welcome and Introductions:

Chris Fischer called the meeting to order at 9:35 am. Members and guests introduced themselves.

Review and Approval of the Minutes (October 17, 2002): On page 1, The representative for the Washington State Patrol name is Larry Borrell. On page 3, second paragraph, last sentence, add the phrase 'CAD interface to the ALI data stream will need to be rewritten' and take out everything after the CAD. Debby McCanna is from Stevens county and not Skagit. **Bill Graedel motioned to approve the amended minutes from the October 17, 2002 meeting as amended. Steve Reinke seconded the motion. The motion carried.**

Old Business:

Bob Oenning stated there is was no old business to address.

SUBCOMMITTEE REPORTS:

Wireless WAC Rule-Making – Steve Reinke

Steve recognized the State Office staff for all the hard work that they have done for the committee. Steve stated that the committee will meet again at the December Coordinator forum in Clark County, Wednesday evening at 6pm and then again on Thursday evening if necessary. The goal of the committee is to finish in December and distribute the WAC via email to the Advisory Committee before the December meeting. Kurt Hardin presented a summary of WAC Wireless Rule-Making subcommittee and philosophy of the group regarding the WAC **[ENCL 1]**. Discussion ensued regarding the presentation. There was a request that the WAC be sent to the committee members before the meeting at the coordinator forum. There was a suggestion for the members that served on the WAC Wireless Rule-Making committee will also consider serving on the WAC Wireless Priority sub-committee when it begins.

Wireless – Marlys Davis

Dave Griffith reported on the Emergency Services Interconnection forum {ESIF} would object to the FCC's decision to drop the requirement for the electronic serial number on cellular phones. ESIF will recommend that all '911 only' cell phones be identifiable. The FCC also issued a public notice stating that carriers would not be in violation of the FCC rules if they did not forward calls to 911 operators from non-initialized phones that make fraudulent calls **[ENCL 2]**. Dave stated that there was a letter issued a couple of weeks ago considering the E2 interface and how those costs will be recovered. Bell South indicated that they would be asking for recovery for the E2 interface ALI Database costs from the wireless carriers. The wireless carriers filed a complaint with the FCC. The FCC issued a letter referring to the King County, Washington letter and to the Richardson, Texas order stating that the demark is the ALI database and on the LEC side of the selective router and that the PSAP is responsible for those charges. The Hatfield report was released from the FCC. It is a sixty-page document and can be downloaded by the FCC website. This document is basically a Wireless history. You may locate that document at:

http://gulfoss2.fcc.gov/prod/ecfs/retrieve.cgi?native_or_pdf=pdf&id_document=6513296239

Regarding the ALI database upgrade to the PSAP for Phase II: There is a new ALI datastream. It has the latitude and longitude fields as well as changing other field lengths. PSAPs are going to have to move to this new datastream prior to Phase II. The datastream was tested through to a PSAP and the results that the 911 equipment worked fine with some minor adjustments, but CAD stripped some digits off the phone number and house number. There will need to be a new CAD interface for those datastreams. Those new datastreams do not follow the NENA recommended standards for the version 4, XML, that everyone will have to move to eventually, so it is possible there will have to be a two CAD interface upgrades.

Marlys reported that there was some lengthy discussion on CAD mapping. She stated that Dave Irwin from the state office and Khalid Khan from King County have been doing a tremendous amount of research with the CAD vendors and what their capabilities are. Their findings are that the CAD vendors that are using old mapping systems, those do not follow ESRI standards and are not using GIS shape (.shp) files. The findings are that those systems are not accurate enough for Phase II.

Marlys reported that 37 counties have passed an increased wireless tax ordinance. There are two more to go and they are planning to do it this month.

Phase I order spreadsheet [ENCL 3]. Kurt Hardin asked that if there are changes to the spreadsheet to please submit those to the State Office or to Doug Gehrke. The spreadsheet is current as of November 19 and shows considerable progress.

Kurt Hardin gave a status report on the Selective Router meetings around the state. All but seven counties have not requested Phase I service yet. The state office has not met with five counties, but will be meeting with them sometime in December to help them with any problems they may be having placing their orders.

Phase II issues: The LEC ALI database status; the Qwest tariff was approved on November 16, 2002, and available for counties to order the E2 ALI upgrade for Phase II and the new ALI stream for Phase II. Verizon has indicated that they will be filing a tariff for that service. Verizon counties will not be able to move forward with Phase II until that tariff is filed and approved. It was reported that Sprint would also be filing a tariff. Sprint stated they would offer service under the existing database tariff elements.

STATE OFFICE REPORTS:

Legislation:

Bob Oenning stated the WUTC is finalizing the rules for the Operations of Telephone Companies with an effective date of January 1, 2003. Bob will make sure that the County Coordinators get a copy of these rules when they are final. The state budget is officially \$2 billion plus out-of-balance. It is going to get worse before it gets better. If you would like more information go to www.governor.wa.gov.

Financial Status:

Kurt Hardin reported on the State Office Financial Status [Encl 4-7]. Kurt also reported that 24 counties have sent in their Inappropriate Call Survey results and the remaining counties need to get their results into the state office. There was a request for the results to be sent out to the counties when it is finalized.

National Issues:

Bob reported that Homeland Defense is the big issue right now. The 911 service may be one of the elements of this program.

APCO and NENA both received grants from the Nextel foundation. NENA is spending their grant on a program called SWAT. The objective is to get the CEOs of major corporations together to discuss how to help 911 with a long-term support plan. APCO is taking their grant money and giving it to the PSAPs for Phase I and Phase II implementation. The state office will be offering a 25% match for those counties that receive a grant from this program for mapping or 911 equipment.

APCO and NENA are starting to work together. The APCO foundation will be putting out grant information soon for counties to apply for as part of the Nextel Foundation support to E911. They have about \$3.7 million to put towards the PSAPs for Phase II implementation.

NEW Business:

Kurt Hardin discussed the New FY04 contract timelines. Kurt stated that the state office is working with the Auditors office to put a process in place this year to go out and audit the counties' 911 contracts. There will be approximately five counties audited every year. There are no costs to the counties for this audit. The state office is proposing a change to the deliverables for the Criminal Justice Training Commission and the Community Services for the Deaf and Hard of Hearing contracts. Kurt introduced Lorri Hergert, the new program assistant to the State 911 office.

Chris Fischer opened the floor for nominations for the new Chair and Vice-Chair to the Advisory Committee for the year 2004. **Bill Graedel motioned to keep the existing Chair and Vice-Chair. Jon Kaino seconded the motion.** The nominations were left opened until the December meeting.

The next meeting will be held THURSDAY, DECEMBER 19, 2002 at THE RADISSON SEATAC HOTEL.

ACTION ITEMS:

Bill Graedel motioned to approve the amended minutes from the October 17, 2002 meeting as amended. Steve Reinke seconded the motion. The motion carried.

Bill Graedel motioned to keep the existing Chair and Vice-Chair. Jon Kaino seconded the motion. The nominations were left opened until the December meeting.